

Brainstorming for Solutions
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Rules:

1. Stay calm
2. Follow the steps

Procedures

1. Define the problem using non-judgmental terms – “we” rather than “you” have a problem with ... Both parties must agree that it is neutral and both must be willing to do the Brain Storm.
2. Brainstorm – no discussion – simply write down the ideas one at a time that might help the situation. Creativity and humor are useful. No discussion on any idea. No judgments such as “That’s a good idea” or “That’s a bad idea.” Simply state them and write them down.
3. Vote for each item with “Good and Bad” votes – no discussion. Going item by item recording each person’s.
4. Eliminate any items that got a “Bad” vote – no discussion. No point in arguing.
5. Decide where to begin with minimal discussion
 - a. Choose the easiest (to get working on something together) or
 - b. Choose the most impactful
6. Now - discuss implementation as to who does what when. Stay on this topic only.
7. Try it and meet in a week to assess effectiveness.